



North Central Ohio Educational Service Center

www.ncoesc.org

Application for Professional Employment

Dr. Jim Lahoski, Superintendent

Marion Campus
333 East Center Street
Marion, Ohio 43302-4101
(740) 387-6625

Mansfield Campus
1495 West Longview Avenue, Suite 200
Mansfield, Ohio 44906-1872
(419) 747-4808

Tiffin Campus
928 West Market Street, Suite A
Tiffin, Ohio 44883-3053
(419) 447-2927

The North Central Ohio Educational Service Center does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or the provision of services.

INTRODUCTORY

Date of Application _____

Name _____
First M.I. Last

Present Address _____ Phone _____

Until _____ Email _____

Permanent Address _____ Phone _____

POSITION

Position for which you are applying:

Subject, grade levels, or specialty area in which you prefer to work:

Certification/Licensure:
 Type of certificate/license: _____
 Subjects listed on your certificate/license: _____
 Expiration date: _____

District(s) for which you would be interested in teaching (*shift-click* for multiple selections):

<u>Marion Area</u>	<u>Sandusky, Seneca and Wyandot Counties</u>
<input type="checkbox"/> Elgin Local School District	<input type="checkbox"/> Bettsville Local School District
<input type="checkbox"/> Pleasant Local School District	<input type="checkbox"/> Hopewell-Loudon Local School District
<input type="checkbox"/> Ridgedale Local School District	<input type="checkbox"/> Mohawk Local School District
<input type="checkbox"/> River Valley Local School District	<input type="checkbox"/> New Riegel Local School District
<input type="checkbox"/> North Union Local School District	<input type="checkbox"/> Old Fort Local School District
<input type="checkbox"/> Mt. Gilead	<input type="checkbox"/> Seneca East Local School District
	<input type="checkbox"/> Fremont City Schools
	<input type="checkbox"/> Fostoria Community Schools

List any extra-curricular activities (plays, music, football, girls'/boys' basketball, etc.) which you are able to direct or coach successfully:

PERSONAL DATA

Are you a U.S. citizen? _____

Within the past five (5) years, have you resided outside of Ohio? _____

Have you ever been convicted for other than a minor traffic violation? _____

If "yes," please explain. _____

When will you be available for employment? _____

UNDERGRADUATE TRAINING (Reverse Chronology)

College or University	City	State	Years Attended	Diploma or Degree	Field of Training in Semester Hrs.			
					Major	Hrs.	Minor	Hrs.

Credentials available at _____

STUDENT TEACHING

School District	Address	Dates	Cooperating Teacher	Assignment Grade Level/Subjects	College Supervisor

GRADUATE TRAINING (Reverse Chronology)

College or University	City	State	Years Attended	Degree	Major Field	Minor Field

Credentials available at _____

PROFESSIONAL EXPERIENCE (Reverse Chronology)

School District	Mailing Address	Dates	Number of Months	Assignment Grade Level/Subjects	Salary

OTHER WORK EXPERIENCE

Employer	Position	Number of Months	Inclusive Dates	Salary

PROFESSIONAL REFERENCES

Name	Position or Title	Address	
		Office	Home
		Phone:	Phone:
		Phone:	Phone:
		Phone:	Phone:

According to Ohio Revised Code (ORC) 3319.39, any applicant under final consideration for appointment or employment in a position with a board of education as a person "responsible for the care, custody, or control of a child," must submit to a criminal records check conducted by the Bureau of Criminal Identification and Investigation. Except as provided in ORC 3319.39 (B)(1), no school district may hire a person for one of these positions if that person has been convicted of or pleaded guilty to certain offenses listed in Senate Bill 38, as reported by BCII. (Such offenses include 1) any felony; 2) any drug offense that is not a minor misdemeanor; 3) any offense of violence; 4) any theft offense; 5) corruption of a minor; 6) sexual imposition; 7) importuning; 8) any substantively comparable offense of a municipal corporation.) Nor may a school district hire any person who refuses to submit to a criminal records check. Additional background checks through the local sheriff's office may also be made. If the applicant does not provide proof of a five-year residency in the state of Ohio, BCII will be asked to perform a nationwide background check of Federal Bureau of Investigation records.

A school district is authorized to conditionally employ a person pending outcome of that person's BCII background check. If the results of the background check indicate that the person is not eligible for the position in which he or she is employed, the school district must release the person from employment.

Information obtained by a school board from a BCII background search is confidential and not subject to disclosure. If you are not employed by this school district, the background check information will be destroyed.

If you have ever been convicted of one of the crimes listed in Revised Code Section 3319.39, you should answer "YES" and furnish the date, place and name of the offense for which you were convicted.

- Yes, I have such a conviction
- No, I do not have a conviction OR if I do have such a conviction, my certificate has been reinstated after the conviction was reported to the State Board of Education

Details of my conviction are:

To the best of my knowledge, I believe the information on this application to be accurate, and I understand that failure to reveal any crimes as indicated above will be cause for immediate dismissal.

Signature

Date

Witness

Date